Community Event Fund 2020

Frequently Asked Questions

- **Who Can Apply?**

Lambeth based community groups. For example, tenants and residents' associations, registered charities, companies limited by guarantee, charitable incorporated organisations, social enterprises or community interest companies.

If you are unsure if you can apply or not then email events@lambeth.gov.uk and one of the officers will come back to you.

- **Can individuals apply?**

No. The grant application must come from a formalised group or organisation. You can read more about what types of community groups above.

- **What makes my groups eligible to apply?**

Applicants must:

1. be based in Lambeth and working to support Lambeth residents. If an organisation also supports residents in other boroughs, they must demonstrate that the main beneficiaries for their proposed project are Lambeth residents.
2. have a minimum of three unrelated Management Committee members / trustees
3. have a governing document (e.g. a constitution, memorandum of association, memorandum and articles). Where a governing document is not available, a clear statement explaining how the organisation conducts its affairs should be provided instead.
4. submit their most recent accounts (within the last financial year). Where accounts are not available a clear statement of how the organisation ensures sound management of its money should be provided instead.
5. have a bank account in the name of the group, with at least 2 unrelated signatories
6. have a safeguarding policy if working with young people under the age of 18, or if working with vulnerable adults (please contact us if you need help with this).

   If you have any questions about the above then email events@lambeth.gov.uk and we'll come back to you as soon as we can.

- **How much money can community groups apply for?**

Each neighbourhood has £5,000 of funding to be given. We are asking for groups to apply for funding between £1,000 and £4,000. We are looking to support 2 applications per neighbourhood.

- **What wards make up the Five Neighbourhoods?**

Brixton	(Coldharbour, Brixton Hill, Tulse Hill, Herne Hill)
Clapham	(Clapham Town, Clapham Common, Ferndale, Larkhall, Thornton)
North Lambeth	(Stockwell, Vassall, Oval, Prince's, Bishops)
Norwood	(Gipsy Hill, Knights Hill, Thurlow Park)
Streatham	(Streatham South, Streatham Wells, St Leonards, Streatham Hill)

- **What is the Aim and the Objective of the EventLambeth Community Fund?**

EventLambeth aim is to support local community events develop their event delivery and audience reach.

We have done this this through providing training course, making seed funding available and in 2020 will establish a series of networking and professional development sessions for community.

- **What are the EventLambeth Community Fund objectives?**

1. **Collaboration – working with new partners in the community -** We are looking for local community groups to come together and work together to deliver a well-resourced and organised event.
2. **Sustainability – working in sustainable ways with strong sustainability themes throughout the event. -** Lambeth Council have published a green event guide and want to work with local event organisers to think about how they can deliver more sustainable events. We are also eager to see the theme of sustainability embedded in the event to educate and encourage behaviour change in our communities.
3. **Community engagement – reaching new audiences -** We are looking for event organisers to be activity seeking and reaching the new and diverse audiences, local to the event location. You need to demonstrate an understanding the community that lives around the event location and the hard to reach members of the community.
4. **Legacy – how does your event continue to inspire or signpost to further engagement with the community.** How does your event and the activity you are providing at your event encourage further engagement with community services such as parks and open spaces or other community groups in the area for example?

- **Why did you set these objectives?**

Lambeth Council have as part of their Borough Plan set out 4 big ambitions and 20 goals that we need to work on to make Lambeth the best place to live and work in London.

You can read more about these here. EventLambeth looked at these goals and then set the funding objectives in line with wider Lambeth Borough Plan.

- **What type of events will you fund?**

If you event takes place in 2020/2021 Financial Year and is delivered outside in one of Lambeth Parks, Highways or Open Spaces then you can apply for a grant.

- **How do I know if the location of my event will be considered?**

If you are not sure, then get in touch and we'll be able to confirm.

- **How is the funding decided?**

A panel of 3 people – 1 Lambeth Councillor, 1 Lambeth Council Officer and 1 member of the Community will review each application.

A scoring matrix based on the funding objectives is used to do an initial assessment of the applications. Then a final review where all applications in each neighbourhood are looked and judged on the diversity of offers and the community reach. If applicants have attended the November training courses, then they will be prioritised. However, we are seeking to fund a complementary programme of events in each neighbourhood.

- **When does the funding applications close?**

Monday 13th January 2020

- **How soon will I know I have received funding?**

Monday 3rd February 2020. You will receive an email informing you if you were successful or not.

If you have been awarded funding further information will be given at this point as to how to claim the funding and what is required of post event evaluation and reporting

- **Will you help me get match funding?**

EventLambeth officers can offer limited support. However, we are working closely with colleagues in the Integrate Agency who can also help with practical support in writing funding applications and you can find more information on other funding sources here